



REGISTERED CHARITY NUMBER 1106295

**From: Jane Jones (Secretary), 9 Croft Lane, Henfield BN5 9TT**

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**To: All members of Henfield Theatre Company**

## **Notice of the Twenty-second Annual General Meeting of Henfield Theatre Company**

**To be held in the Whittome Hall of The Henfield Hall**

**On Friday 23<sup>rd</sup> September 2022 at 7.30pm**

### **AGENDA**

- 1. Those present**
- 2. Apologies for absence**
- 3. Approval of the Minutes of the 2021 AGM and matters arising**
- 4. Chairman's Annual Report**
- 5. Treasurer's report**
- 6. Sub-Committee and Working Group reports**
- 7. Election of Officers and Executive Committee**

**The Executive Committee comprises the Officers (Chairman, Treasurer and Secretary) plus four other Members. Under the Constitution, Officers may serve for a maximum of five years, and other Members for a maximum of three years, each with an extension of one year in specific circumstances.**

**Patrick Field (Treasurer) has served for six years and is standing down.**

**Martin Love (Committee Member) is standing down for personal reasons.**

**Peter Ingledew (Chairman), Jane Jones (Secretary), Karen Blunden, Trevor Hodgson and Peter Sheppard are eligible to remain in post and are willing to do so.**

**Nominations are invited for a Treasurer and an Executive Committee Member (papers attached). Completed nomination papers should be sent to the Secretary, to arrive by 5pm on Friday 16<sup>th</sup> September 2022.**

Should there be more than one nomination for any position, an election/elections will be held. As ballot papers will need to have been prepared in advance, it will not be possible to take nominations from the floor, unless there are exceptional circumstances.

**8. Presentation of the Stratford Jug**

For outstanding artistic contribution to the Company; to be selected by the 2022 recipient, Trevor Hodgson.

**9. Presentation of the Doreen Barclay Memorial Shield**

Awarded by the Chairman to a person/persons undertaking a 'backstage' rôle.

**10. Any Other Business**

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**Refreshments will be served at the conclusion of the AGM.**

**The Launch of our March 2023 comedy – *The Farndale Avenue Housing Estate Townswomen's Guild Dramatic Society Murder Mystery* – will take place after the interval. Please stay to hear more about about this very entertaining play.**